



Bureau of Public Procurement (BPP)

Training for Conversion into the Procurement Cadre in Parastatals, Institutions, Commissions and Agencies of the Federal Government of Nigeria



Call for Nominations for Second Batch of 2017 Programme

The training programme of the Bureau of Public Procurement (BPP) for conversion of officers into the Procurement Cadre is designed to build institutional capacity as required in Part II, Section 5(k) and (s) of the Public Procurement Act, 2007. In furtherance of this, the Bureau hereby announces the commencement of the second batch of the 2017 exercise.

Accounting Officers are therefore requested to nominate qualified officers to participate in the training scheduled to take place at the **Administrative Staff College of Nigeria (ASCON), Topo-Badagry, Lagos State, from Sunday, 29 October – Friday, November 10th, 2017.**

Eligibility

- ◆ For a candidate to be eligible for conversion to the Procurement cadre, he/she shall possess at least a Bachelor's degree, HND or equivalent, in any of the following disciplines: Economics, Business Administration, Accountancy, Law, Insurance, Banking and Finance, Marketing, Quantity Survey, Engineering, Architecture, Computer Science, Statistics, Purchasing and Supply or other related disciplines as approved by the National Council on Establishment.
- ◆ Only Candidates with nomination letters duly endorsed by their Accounting Officers will be admitted to the training.

The submission should include the curriculum vitae of the nominated officer, which must clearly state the following details in the following order:

- a. Names, email address and phone number of the officer
- b. Current cadre and grade level (Nominees should not be above GL 15 or equivalent)

- c. Date of first appointment, confirmation and last promotion (relevant document attached)
- d. Academic and professional qualifications (attach copies of certificates)
- e. Evidence of past training in Public Procurement at the Bureau's training centre (which will be an added advantage – please attach copies of certificates)

The request from interested Parastatals, Agencies, Institutions and Commissions should reach the Bureau not later than 4.00 pm on Wednesday, 27 September 2017 and should be addressed to the:

Director-General,
Bureau of Public Procurement,
11 Suleiman Barau Crescent, Off Ibrahim Taiwo Street, State House,
Asokoro, Abuja.

Please note that:

- a. There is currently no conversion for core civil servants.
- b. Nominees above GL 15 or equivalent shall not be considered for this programme;
- c. Only shortlisted nominated officers will be admitted to the training;
- d. The shortlisted nominated officers must come along with two (2) recent passport photograph for registration;
- e. The endorsement of candidates by Accounting Officers implies that successful nominees shall be converted into the Procurement Cadre in their respective establishments;

Failure to follow the above listed requirements will automatically disqualify the Candidate. The shortlisted nominated officers will be published on the Bureau's website.

For further enquiries, please call 09-6252985, 08055171713, 08189809894, 07035454422 or send an e-mail to: info@bpp.gov.ng or Adebowale.oladokun@bpp.gov.ng; or visit: www.bpp.gov.ng