

C I R C U L A R

17
63

Ref. No. SGF/OP/II/S.3/X/372

Office of the Secretary to the Government
of the Federation,
The Presidency,
Shehu Shagari Complex,
Three Arms Zone,
Abuja.

25th July, 2013

Chief of Staff to the President,
Deputy Chief of Staff to the President,
Honourable Ministers/Ministers of State,
Head of the Civil Service of the Federation,
Chief Economic Adviser to the President,
Special Advisers/Senior Special Assistants,
Service Chiefs/Inspector-General of Police,
Governor, Central Bank of Nigeria,
Chairman, Federal Civil Service Commission,
Chairman, Police Service Commission,
Chairman, Code of Conduct Bureau,
Chairman, Code of Conduct Tribunal,
Chairman, Federal Character Commission,
Chairman, Revenue Mobilization, Allocation and Fiscal Commission,
Chairman, Federal Inland Revenue Service,
Chairman, Independent National Electoral Commission,
Chairman, National Population Commission,
Chairman, Independent Corrupt Practices and other Related
Offences Commission,
Chairman Economic and Financial Crimes Commission,

63

Chairman, National Drug Law Enforcement Agency,
Chairman, National Assembly Service Commission,
All Permanent Secretaries/Heads of Extra-Ministerial Departments,
Clerk of the National Assembly,
Chief Registrar, Supreme Court of Nigeria,
Secretary, National Judicial Council,
Auditor-General for the Federation,
Accountant-General of the Federation,
Directors-General/Chief Executives of Parastatals, Agencies and
Government-Owned Companies.

**POLICY ON REVISED ESTIMATED TOTAL COST/VARIATION
ON CONTRACT AWARD SUMS**

At the EC (2013)26th meeting of the Federal Executive Council held on Wednesday, 24th July, 2013, Mr. President directed that, henceforth, any request for Revised Estimated Total Cost (RETC)/Variation above 15% of an initial Contract Award Sum and/or above ₦1 billion should have Presidential Approval before it is processed for certification by the Bureau of Public Procurement.

2. The main objective of Mr. President's directive is to check the unnecessary expansion of contract scope and the consequential escalation of project costs.
3. Accordingly, Mr. President's approval must be formally sought and obtained for RETC/Variations above 15% of the initial Contract Award Sum and/or above ₦1 billion, before forwarding same to the Bureau of Public Procurement for certification.
4. Please ensure strict compliance.



Anyim Pius Anyim, GCON
Secretary to the Government of the Federation.