



**REQUEST FOR EXPRESSION OF INTEREST (REOI) FOR e-GOVERNMENT
PROCUREMENT TECHNICAL ADVISOR FOR DEVELOPMENT AND ROLL-OUT OF e-
PROCUREMENT SYSTEM IN NIGERIA**

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Loan/Financing No: FPCU/2100150015645

IFB No: P-NG-E00-002

1. The Government of *Federal Republic of Nigeria* has received a loan from the African Development Fund (*ADF*), towards the cost of **Rural Water Supply and Sanitation Programme**. It is intended that part of the proceeds of this loan will be applied to eligible payments under the contract for e-Government Procurement (e-GP) Technical Advisory Services.

2. Objective of the Assignment

The overall objective of this assignment is to contribute to the startup activities for the introduction of e-Government Procurement (e-GP) in 6 pilot Ministries Department and Agencies (MDAs) at the Federal level and provide effective support to the Bureau of Public Procurement (BPP) in the roll-out of e-GP.

3. Task To Be Performed

The consultant will carry out the following activities under supervision of the e-Government Procurement Manager:

- i. Development of an action plan and actual implementation of the recommendations of the e-GP Readiness Report and Implementation Strategy;
- ii. Development of business process re-engineering through (a) study of process and practices under the current procurement system using business process assessment methodologies and tools; (b) preparation of efficient “to be” processes and practices to be applied in the e-GP environment; (c) identification and preparation of the requirements for change management in the pilot MDAs, oversight agencies, bidding community and other stakeholder contexts after appropriate consultations; (d) development of strategy and action plans to streamline and simplify or re-engineer the existing business procedures; (e) development of methodology, guidelines, manuals, templates and toolkits for change management;

- iii. Development of guidelines for transition from paper to electronic system, including significant re-engineering in processes, practices, means and how to manage new relationships that will evolve between the existing and new stakeholders and the new roles to be performed by the different agencies. These include the legal and regulatory frameworks of all government current electronic transactions;
- iv. Development of e-GP business, functional and technical specifications which meet international best practices; development of bidding documents; evaluation of bids and contract management;
- v. Support the BPP's communication team in developing a communication strategy and the sensitization of critical stakeholders on the importance of e-GP;
- vi. Preparation of User Acceptance Test (UAT) requirements for the e-GP system;
- vii. Assess the existing Data Centre with all the infrastructure and recommend necessary upgrade that will suit the implementation of the e-GP project;
- viii. Transfer of relevant technical assistance skills to BPP e-GP Unit staff;
- ix. Provision of any other technical advice sought by the BPP on e-GP implementation.

4. Federal Government of Nigeria through Federal Ministry of Water Resources now invites Expression of Interest (EOI) and information from suitable International Individual Consultant that will provide necessary technical assistance and advice to the BPP's e-Government Procurement Unit to ensure a successful delivery of the e-Government Procurement project in Nigeria, while sharing and bringing international best practices to bear at the implementation stage.

Specifically, interested individual consultant must submit a letter of expression of interest with detailed Curriculum Vitae (CV) indicating his/her ability and capability to perform the assignment/services through description of similar assignments performed with documentary evidences and verifiable client references (indicating services description, services amount and contracting organization/entity), experience in similar conditions, availability of appropriate skill, etc.

5. The key criteria for selection of Individual Consultant for this assignment are:
 - i. The Technical Advisor must have a Bachelor's degree or equivalent qualification in either computer science, information technology, business, public administration or related field. A higher degree or professional qualification in relevant fields will be considered an advantage;

- ii. The advisor should have at least 10 years experience in public procurement reforms;
 - iii. The advisor should have successfully implemented one similar contract in a developing economy; Demonstrable experience in public procurement operations and practices, preferably in more than one country;
 - iv. Documentary evidence of experience in developing e-GP strategy and implementation plans;
 - v. Good understanding of e-GP implementation issues, change management, etc.
6. The procurement method is based on the Bank's Procedure for the Selection of Individual Consultant. The consultant will be evaluated based on their qualifications, experience and references of executed assignments.
7. The duration of the assignment is 6 months and is expected to commence in January, 2017.
8. Eligibility criteria, establishment of short list and the selection procedure are in accordance with the African Development Bank's "*Procurement Policy and Methodology for Bank Group Funded Operations*" (BPM), dated October 2015, which is available on the Bank' website at <http://www.afdb.org/en/projects-and-operations/procurement/new-procurement-policy/>
9. Your Expression of Interest (EOI) for the execution of the assignment should be delivered to the e-mail address below on or before 16:00 (West Central Africa Time) 15th December, 2016 and with Subject title "**e-Government Procurement Technical Advisory Services**":

E-mail: john_mamza@yahoo.com

Cc:

E-mail: aliyu_ea@hotmail.com and enginemoks@yahoo.com

Interested consultants may obtain further information at the e-mail address stated above during office hours 08:00-17:00 (WCA Time).